



604 N. West Avenue
Sioux Falls, SD 57104

Student Right to Know

July 2016

The following information is provided to you as a student or perspective student (before any financial commitment is made) of Stewart School. Please contact our Admissions Department at (605) 336-2775 or toll free at (800) 537-2625 if you have additional questions regarding course specifications:

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Cosmetology

- **Stewart School Cosmetology Graduation Rate:** Of the 85 enrollees between 9/1/13 and 8/31/14, 66 (78%) successfully completed the program. 56 of the 85 were certificate seeking, first-time, full-time undergraduate students. 40 (71%) of those 56 successfully completed within 150% of the normal program length.

Breakdown of the 56 first-time enrollees:

- 40 (71%) of the 56 female students successfully completed.
- 4 (67%) of the 6 Hispanic students successfully graduated. 0 (0%) of the 2 American Indian/Alaska Native students successfully graduated. 1 (100%) of the 1 Two or More Races student successfully graduated. 35 (74%) of the 47 Caucasian students successfully completed.
- 24 (67%) of the 36 Pell Grant recipients successfully completed.
- 12 (80%) of the 15 who received Stafford Loan (but no Federal Pell grant) successfully completed.
- 4 (80%) of the 5 who received no Pell or Stafford Loan successfully completed.
- **Stewart School Cosmetology Employment Rate:** From enrollees 9/1/13 through 8/31/14, of the 66 graduates available for employment, 57 (86%) were placed in Cosmetology related fields. 35 (88%) of the 40 certificate-seeking, first-time, full-time undergraduate students were placed in Cosmetology related fields.
- **Stewart School Cosmetology Licensing and Exam Pass/Fail Rate:** From enrollees 9/1/13 through 8/31/14, 65 of the 66 Stewart School graduates took the state board exam and of those 65, 100% was successful in achieving Cosmetology licensing. 40 of the 40 first-time full-time graduates took the state board exam and of those 40, 100% were successful in achieving Cosmetology licensing.

Esthetics

- **Stewart School Esthetic Graduation Rate:** Of the 22 enrollees between 9/1/13 and 8/31/14, 18 (82%) successfully completed the program. 9 of the 22 were certificate seeking, first-time, full-time undergraduate students. 7 (78%) of those 9 successfully completed within 150% of the normal program length.

Breakdown of the 9 first-time enrollees:

- 7 (78%) of the 9 female students successfully completed.
- 7 (78%) of the 9 Caucasian students successfully completed.
- 6 (86%) of the 7 Pell Grant recipients successfully completed.
- 0 students received Stafford Loan (but no Federal Pell grant).
- 1 (50%) of the 2 who received no Pell or Stafford Loan successfully completed.
- **Stewart School Esthetic Employment Rate:** From enrollees 9/1/13 through 8/31/14, of the 18 graduates available for employment, 13 (72%) were placed in Esthetic related fields. 5 (72%) of the 7 certificate-seeking, first-time, full-time undergraduate students were placed in Esthetic related fields.
- **Stewart School Esthetic Licensing and Exam Pass/Fail Rate:** From enrollees 9/1/13 through 8/31/14, 18 of the 18 Stewart School graduates took the state board exam and of those 18, (100%) was successful in achieving Esthetic licensing. 7 of the 7 first-time full-time graduates took the state board exam and of those 7, 100% were successful in achieving Esthetic licensing.

Stewart School IPEDS 2013 Retention Rate: 83% of the first-time full-time students who began their studies in the fall of 2013 returned in the fall of 2014.

Stewart School Transfer-Out Rate: The school does not track transfer out rates.

Confidentiality of Student Records:

Stewart School provides privacy and protection concerning information in student files in accordance with The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99). This is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

- Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies (Stewart School charges a \$10 fee).
- Parents or eligible students have the right to request that school correct records, which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.
- Generally, Stewart School must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):
 - School officials with legitimate educational interest;
 - Other schools to which a student is transferring;
 - Specified officials for audit or evaluation purposes;
 - Appropriate parties in connection with financial aid to a student;
 - Organizations conducting certain studies for or on behalf of the school;
 - Accrediting organizations;

Accreditation: The Accrediting Commission for Career Schools and Colleges accredits Stewart School. (ACCSC)

Licensure: The South Dakota Cosmetology Commission licenses Stewart School.

Financial Aid Availability: Stewart School provides general Financial Assistance information regarding financial aid programs, application processing, and financial aid awarding. Financial Aid is available to all students who qualify.

Vaccination Policy: Stewart School currently does not have any vaccination requirements.

Campus Crime Report: Stewart School has on file the Campus Crime Report filed with the Federal Department of Education: <http://ope.ed.gov/security/>. Stewart School also has a written policy for crime reporting that is available on our website www.stewartschool.edu.

Employment Opportunities: Cosmetologists licensed in the state of South Dakota may find employment in a beauty salon, beauty school, beauty spa, beauty supply company or manufacturer, or in department store cosmetic counters. Many cosmetologists choose to own and operate their own salon business. Employment opportunities are posted on a job placement notification board within the school.

Estheticians licensed in the state of South Dakota may find employment in a beauty school, beauty spa, beauty supply company or manufacturer, or in department store cosmetic counters. Employment opportunities are posted on a job placement notification board within the school.

Compensation: According to the South Dakota Department of Labor Wage Estimate, Hairdressers, Hairstylists and Cosmetologists annual mean wage is \$29,400.

http://www.bls.gov/oes/current/oes_sd.htm#39-0000

The most common forms of compensation for Cosmetology Arts and Science employees and Estheticians are commission or standard hourly wages. The cosmetologist or esthetician may also opt for independent contracting status. In all instances, compensation should increase as skill, speed, and clientele development progresses.

Physical Demands: Cosmetology and Esthetic services require good physical stamina to allow standing for long periods of time. Use of hands and arms are necessary, and precise finger dexterity is essential. Use of sight and ability to communicate effectively are required. There is light lifting (10 - 25lbs) necessary for moving light equipment and supplies.

Safety Requirements: Cosmetology and Esthetics are considered a "personal service worker" occupation for OSHA. Therefore, they both must adhere to the safety regulations of the Center for Disease Control. Sterilization and sanitation of work area and equipment, plus knowledge of disease prevention that affects the personal service worker in today's society are necessary. Cosmetologists and Estheticians are required to wash hands before attending clients and to wear disposable gloves for certain services or particularly when potential of blood borne pathogens may be present. Contaminated trash and "sharps" must be disposed of properly. Sanitation and safety laws governing cosmetology in South Dakota can be found in South Dakota Codified Law, Chapter 36-15 and South Dakota Administrative Rule, Rule 20:42 (<http://dlr.sd.gov/bdcomm/cosmet/cclaws.aspx>). Also, possible allergies resulting from exposure to hair products and chemicals that a cosmetologist is exposed to should be considered.

Licensing Fees and Requirements: The South Dakota Cosmetology Commission licenses South Dakota Cosmetology Arts and Science practitioners and Estheticians. South Dakota Cosmetology and Esthetic graduates must pass a national cosmetology licensing examination. At Stewart School, the South Dakota licensing exam is scheduled after the student successfully graduates meeting the 2100-hour requirement for Cosmetology and 600-hour requirements for Esthetics. The fee to take the exam is \$80.00 and is the full responsibility of the student. Students who successfully pass the state exam will be issued a Cosmetology or Esthetic License. The renewal fee for licensure in the state of South Dakota is annually on their birthdate at the cost of \$20.00. Information on other states licensing requirements can be obtained from the school director. These licensing fees are applicable for South Dakota Licensing only. Should the student seek licensure in any other state, the student must

adhere to that state's licensing requirements and the cost of the out-of-state licensure and testing is the student's responsibility.

Violence Against Women Act: Stewart School provides programs regarding sexual assault, sexual assault risk reduction, sexual assault education, and sexual assault reporting process to civil authorities and college authorities. These programs are scheduled throughout the year for students and employees. Stewart School's VAWA policy is available in our [Consumer Information](#) report under the Annual Security and Fire Safety Report, available on our website www.stewartschool.edu Filing a report with the School is confidential and will not obligate the victim to prosecute, nor will it subject the victim to scrutiny, negative repercussion, or judgmental opinions from the School. Sexual assault statewide counseling opportunities can be found at the following website http://www.sdnafvsa.com/membership_directory.php.